

**CITY OF HEDWIG VILLAGE, TEXAS
PLANNING AND ZONING COMMISSION
REGULAR MEETING
TUESDAY, MAY 3, 2016
7:00 P.M. - 955 PINEY POINT ROAD**

MINUTES

1. CALL TO ORDER

Chairperson Bucci called the meeting to order at 7:06 PM.

Present: Sylvie Bucci, Chairperson

Commission Members

Barbara Abrams

Sylvie Bucci

Pat Murphy

Larry Opalka

Tom Roth

Bitsy Searcy

Alan Petrov, City Attorney

2. RESIDENT/VISITOR COMMENTS

None.

3. APPROVAL OF MINUTES

Member Matthews moved, Member Roth seconded, to approve the April 5, 2016 minutes with corrections.

Members Abrams, Bucci, Murphy, Opalka, Roth and Searcy voted "Aye", "Noes" none.

4. REPORT ON CITY COUNCIL MEETING AND COMMENTS FROM CITY COUNCIL LIAISON

Council Liaison stated that five members of Planning and Zoning had been present at the last City Council meeting. City Council stated that the upcoming joint session between city council and planning and zoning.

Chairperson Bucci requested a show of hands of who would attend Planning & Zoning and City Council Joint Session.

5. REPORTS FROM SUBCOMMITTEES

None.

6. DISCUSSION AND ACTION REGARDING THE DRAFTING OF A DESIGN GUIDELINE

None.

7. OUTDOOR LIGHT ORDINANCE REVISIONS FOR DISCUSSION AND ACTION

Chairperson Bucci stated to see document with revisions regarding the lighting ordinance that they have been working on developing for the City of Hedwig Village.

Member Opalka stated that after reviewing other cities existing lighting ordinance that he had developed a paragraph for the City of Hedwig Village to allow a resident to make a complaint to the City Building Official that could prompt an investigation.

Member Murphy stated that the light amount needed to be determined. He also stated that the City of Hunter's Creek has a time period regarding existing lighting, and one that discusses institutional lighting. As there are sophisticated lighting that would cost more, however if a school decided to put a light in, that was more advanced, they would need to determine if that would be allowable as part of the City of Hedwig Village lighting ordinance.

Chairperson Bucci stated that revisions could be researched and made for the upcoming June Planning and Zoning meeting She stated that in the documents handed out for the meeting, Frostwood elementary had been looked at as an example of the direction to go with for schools within the city of Hedwig village, frost has a bulb based led signs which is what they propose for the city of Hedwig ordinance as far as illuminated signage allowance. Bucci stated that a high resolution sign is recommended for visibility, controllability and energy efficiency, and that a bulb based sign is more energy efficient as well. Chairperson Bucci proposed black background with white letters, maintain a similar aesthetics.

8. DISCUSS UPCOMING JOINT SESSION MEETING WITH MAYOR AND CITY COUNCIL

Mayor Muecke stated that much of what will be discussed asked attorney Petrov to state who will chair.

Attorney Petrov stated that mayor Muecke would chair, call to order then turn to member Searcy to take over and chair remainder.

Mayor Muecke asked whether there could be discussion between both groups.

Attorney Petrov stated that there could be, only not between body, only input and comments can be expressed as it is not a deliberation but a public hearing.

9. DISCUSSION OF PARKING RATIOS

Mayor Muecke stated that he requested add, genesis is questions of the code, one of the areas where the code is perhaps partially ambiguous and possibly outdated. Need engineers to see real world impact of current laws, as first step in order to then bring to Planning & Zoning as an item. From a standpoint of what is current for 2016 is the parking ratios, in last week has had an individual ask where is the city on parking issues, although request is something to look at, the larger issue is too conservative or high versus what's expected, redevelop commercial zone. 20 – 1 for a stand-alone restaurant for servable compared to 8 as city of Houston. We have potential restaurant saying twenty too many and thus makes the restaurant too small. Somewhere between 8-20 is what they need to see about, district four and two how do commercial parking spaces how does that work, is it appropriate to possible revise to make developing easier.

10. DISCUSS ANY NEW PROPOSED ITEMS

Chairperson Bucci suggested the formation of a subcommittee in reference to parking ratios be discussed next Planning & Zoning meeting.

11. ADJOURN

Member Abrams moved, Member Roth seconded, to adjourn the meeting at 8:46 P.M.

Members, Abrams, Bucci, Murphy, Opalka Roth, and Searcy voted “Aye”, “Noes” none.

MOTION CARRIED UNANIMOUSLY.

Sylvie Bucci
Planning and Zoning Chairperson

Brandy Jaramillo
Planning & Zoning Secretary