

**CITY OF HEDWIG VILLAGE
2018 PROPOSED BUDGET**

ACCT #	DESCRIPTION	PROPOSED 2018 Budget	Comments - 2018
GENERAL FUND			
Revenues			
01 4-101	Ad Valorem Property Taxes	2,455,735	Proposed Rate: M&O .237500; I&S .042221 = .279721
01 4-102	Ad Valorem Penalty & Interest	5,000	estimate
01 4-103	Ad Valorem Attorney Collection	0	Paid directly by SBISD
01 4-105	Ad Valorem Prior Yr Prop. Tax	2,000	estimate
01 4-201	Sales & Use Tax	1,895,000	estimate - Goode / Pappy's / Taco's to Go-Go ??
01 4-202	Franchise Tax	340,000	estimate
01 4-203	Mixed Drink Tax	58,000	estimate - receive qtrly
01 4-204	Child Safety Tax	3,100	from Harris County - license renewals
01 4-301	Permits	180,000	estimate based on 2017; bld, alarm, business
01 4-302	Misc.	4,000	EE-Child Fee \$10/mnth, Lexis, misc.
01 4-303	Ambulance Reimb.	51,000	avg on 2016-2017 (2 yrs)
01 4-304	Sale of Assets	35,000	4 police vehicle and 1 utility vehicle
01 4-305	Memorials	0	estimate
01 4-309	P.D. Srv. Fees	15,000	estimate - fingerprinting
01 4-401	Motel Occupancy	20,000	estimate - 2016 revenues
01 4-405	METRO Congestion/Traffic	947,500	50% of Sales Tax - street/traffic/drainage
01 4-501	Municipal Court	258,300	avg on 2016-2017 (2 yrs) + 5% online cc & OMNI
01 4-502	Special Child Safety Fees	15,600	avg on 2016-2017 (2 yrs) + 5% online cc & OMNI
01 4-503	Special Security Fees	6,300	avg on 2016-2017 (2 yrs) + 5% online cc & OMNI
01 4-504	Special Technology Fees	8,725	avg on 2016-2017 (2 yrs) + 5% online cc & OMNI
01 4-601	Interest	2,000	avg on 2016-2017 (2 yrs)
TOTAL G&A REVENUES		6,302,260	\$630,975
GENERAL FUND			
Expenditures			
01- General & Admin			
Personnel			
01- 501-101	Salaries	182,290	3.5% increase - NO STEP
01- 501-102	Overtime	3,000	estimate
01- 501-103	Longevity Pay	820	\$5/per yr - per personnel manual
01- 501-104	Education and Meetings	1,550	certification pay
01- 501-105	Payroll Taxes	14,360	Medicare
01- 501-106	Group Health & Life Insurance	23,670	15% increase based on VFD est + Cobra
01- 501-107	Dental Insurance	460	15% increase based on VFD est
01- 501-108	Workers Compensation	490	from TML Risk Pool
01- 501-110	Retirement Contribution	19,930	2017 rate 7.37% - 2018 rate 7.50%
Total Personnel		246,570	\$7,980
Operations			
01- 501-301	General Insurance	48,200	TML, bonds, notaries +5%; incr. new PD Blding
01- 501-302	Dues & Subscriptions	3,000	estimate
01- 501-303	Education/Meetings & Travel	10,000	estimate - Mayor/Council (TML), HCMA
01- 501-304	Legal Notices	3,000	estimate
01- 501-305	Postage	5,000	estimate - courier service, newsletters
01- 501-306	Office Supplies	3,500	estimate
01- 501-307	Printing & Stationary	4,500	Letterhead, env., business permits, newsletters
01- 501-308	Supplies & Equipment/General	6,500	computer equip; printers, flowers; portraits; misc.
01- 501-314	Misc.	0	
01- 501-337	Car Allowance	6,000	City Administrator's car allowance
01- 501-340	Bank/Credit Card Charges	13,000	Wells Fargo - estimate
Total Operations		102,700	\$21,650
Maintenance			
01- 501-601	Maintenance - Contracts	17,870	Incode \$10645, MCCI \$3221, Canon \$3150 +5%
Total Maintenance		17,870	\$1,870
Capital			
01- 501-803	Computer System - General	5,000	
Total Capital		5,000	\$0

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TOTAL GENERAL OPERATIONS EXP.		372,140	\$31,500
02- Fire Department			
01- 502-334	Fire & Ambulance	1,043,344	Council approved 6/11/17
	Capital - Facility Improvements	254,375	Infrastructure Facilities
TOTAL FIRE EXPENDITURES		1,297,719	\$279,492
03- Police Department			
Personnel			
01- 503-101	Salaries	1,199,920	3% increase + STEP
01- 503-102	Overtime	45,000	estimate
01- 503-103	Longevity Pay	10,490	\$5/per yr - per personnel manual
01- 503-104	Education and Meetings	64,940	certificate pay
01- 503-105	Payroll Taxes	101,010	Medicare
01- 503-106	Group Health & Life Insurance	217,090	15% increase based on VFD est
01- 503-107	Dental Insurance	7,590	15% increase based on VFD est
01- 503-108	Workers Compensation	26,980	TML Coverage
01- 503-110	Retirement Contribution	98,300	2017 rate 7.37% - 2018 rate 7.50%
01- 503-111	Employment Expenses	2,000	physicals
01- 503-112	Special Child Safety Overtime	8,000	Traffic control at schools (Kessner & Sanford)
01- 503-113	Special Security Overtime	11,200	Bailiff's - (Britt & Kessner)
Total Personnel		1,792,520	\$82,304
Operations			
01- 503-302	Dues & Subscriptions	3,500	estimate - Public Engines Crime Reports \$1,599
01- 503-303	Education/Meetings & Travel	7,000	estimate
01- 503-305	Postage	850	estimate
01- 503-306	Office Supplies	3,500	estimate
01- 503-307	Printing & Stationary	3,800	citation books
01- 503-308	Supplies & Equipment/General	16,000	Gun Range, Fingerprint Supplies, towels, etc.
01- 503-309	Crime Analysis	2,000	LeadsOnline \$1,758
01- 503-310	Jail & Investigative Supplies	4,000	prisoner meals, Publicdata
01- 503-314	Misc.	0	
01- 503-329	Telecommunications	16,500	Logix, HC-radio's, Verizon + 3%
01- 503-330	Electricity/Gas	33,000	Electric, Comcast, MVWA, Gas + 3%
01- 503-332	Uniforms	6,500	estimate; C&G Wholesale
Total Operations		96,650	(\$3,200)
Maintenance			
01- 503-601	Maintenance - Contracts	17,815	MCCI \$3370, Cardinal \$5725, Canon \$7700 + 3%
01- 503-603	Maintenance - Building	18,000	a/c repairs and <u>monitoring</u> , misc.
01- 505-604	Maintenance - Equipment	2,000	<u>generator and ATB switch</u>
01- 503-606	Maintenance - Vehicles	12,000	includes car washes - age of fleet??
01- 503-607	Gasoline - Vehicles	25,000	estimate + reimburse for take home car
01- 503-608	Maintenance - Radios & Radars	1,500	estimate
01- 503-609	Maintenance & Supplies Camera	1,000	estimate
Total Maintenance		77,315	\$22,415
Capital			
01- 503-803	Computer System - Police	5,000	
01- 503-806	Furniture/Equipment	0	
01- 503-807	Police Equipment	91,500	Tasers, Mobilelink & Cite, GPS/AVL, & Cameras
01- 503-808	Police Vehicles	50,000	<u>2 Staff Vehicles - Chief & Captain</u>
Total Capital		146,500	\$139,000
TOTAL POLICE EXPENDITURES		2,112,985	\$240,519
04- Municipal Court			
Personnel			
01- 504-101	Salaries	60,710	3.5% increase -NO STEP; incr p/t 328 to 1104 hrs

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ACCT #	DESCRIPTION	PROPOSED 2018 Budget	Comments - 2018
01- 504-102	Overtime	7,000	Brandy, Diana, Melissa p/t
01- 504-103	Longevity Pay	640	\$5/per yr - per personnel manual
01- 504-104	Education and Meetings	0	certificate pay
01- 504-105	Payroll Taxes	5,230	Medicare
01- 504-106	Group Health & Life Insurance	15,930	15% increase based on VFD est
01- 504-107	Dental Insurance	270	15% increase based on VFD est
01- 504-108	Workers Compensation	180	TML Coverage
01- 504-110	Retirement Contribution	3,730	2017 rate 7.37% - 2018 rate 7.50%
	Total Personnel	93,690	\$17,570
	Operations		
01- 504-302	Dues & Subscriptions	500	estimate
01- 504-303	Education/Meetings & Travel	1,500	Judge, prosecutor, and clerk training
01- 504-305	Postage	700	estimate
01- 504-306	Office Supplies	750	estimate
01- 504-307	Printing & Stationary	2,500	estimate
01- 504-308	Supplies & Equipment/General	1,000	computers, printers, etc. - estimate
01- 504-311	SETCIC System	3,500	Harris County SETCIC - Annual Fee 3K + mnth
01- 504-313	Jury Fees	500	changed from checks to cash
01- 504-315	Credit Card Fees	4,000	estimate
01- 504-336	Prof. Services	52,100	Judges/Pros \$300x142 & Jail \$125/wk; Interp \$100x6
01- 504-340	Special Technology	10,000	Logix, Canon, Cardinal, tech related expenses
01- 504-341	Special Security	2,000	bailiff school, security enhancements
01- 504-343	Special Child Safety	2,000	Street striping in school zone - child safety
	Total Operations	81,050	\$4,000
	Capital		
01- 504-803	Computer System - Court	6,000	Adding Omni and Collections Export
	Total Capital	6,000	\$6,000
	TOTAL MUNICIPAL COURT EXP.	180,740	\$27,570
	05- Building & Grounds		
	Operations		
01- 505-308	Supplies & Equipment/General	12,000	estimate + 10K - stain Gaylord fence
01- 505-314	Misc.	0	
01- 505-329	Telecommunications	11,350	Logix & Verizon + 3%
01- 505-330	Electricity/Gas	23,700	Electric, Comcast, MVWA, Gas + 3%
	Total Operations	47,050	\$9,050
	Maintenance		
01- 505-601	Maintenance - Contracts	18,561	Terry's Contract - 10% exp 12/31/18
01- 505-602	Janitorial Contracts	29,590	V&L Cleaning - \$2,394 mo + 3%
01- 505-603	Maintenance - Building	23,610	A/C repairs & monitoring; elevator \$2625 + 3%
01- 505-604	Maintenance - Equipment	2,000	Generator and ATB switch
	Total Maintenance	73,761	\$8,011
	Capital		
01- 505-807	Equipment	23,500	Camera system for City Hall and Court
01- 505-810	Facilities	0	
	Total Capital	23,500	\$23,500
	TOTAL BUILDING & GROUNDS EXP.	144,311	\$40,561
	06- Parks		
	Operations		
01- 506-314	Misc. - Maintenance	500	estimate
01- 506-330	Electricity/Gas	1,030	Electric, Comcast, MVWA, Gas + 3%
	Total Operations	1,530	\$30
	Maintenance		
01- 506-601	Maintenance Contracts	18,561	Terry's Contract - 10% exp 12/31/18

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ACCT #	DESCRIPTION	PROPOSED 2018 Budget	Comments - 2018
	Total Maintenance	18,561	\$0
	Capital		
01- 506-801	City Landscaping	23,500	6K maint; & 1/2 25K -Beautification;5K Wood Chip
01- 506-802	Park Improvements	5,000	Play ground equip; fall zone x 3 yrs - 2018
	Total Capital	28,500	\$5,000
	TOTAL PARKS EXPENDITURES	48,591	\$5,030
	07-Public Works		
	Personnel		
01- 507-101	Salaries	146,150	3.5% increase - NO STEP & P/T as needed 50%
01- 507-102	Overtime	2,500	Permit Clrk, Lane, & Melissa
01- 507-103	Longevity Pay	740	\$5/per yr - per personnel manual
01- 507-104	Educational/Salary Adjust	350	certificate pay
01- 507-105	Payroll Taxes	11,460	Medicare
01- 507-106	Group Health & Life Insurance	34,830	15% increase based on VFD est
01- 507-107	Dental Insurance	1,390	15% increase based on VFD est
01- 507-108	Workers Compensation	390	TML Coverage
01- 507-110	Retirement Contribution	11,080	2017 rate 7.37% - 2018 rate 7.50%
	Total Personnel	208,890	\$16,700
	Operations		
01- 507-302	Books Publications & Dues	3,000	Permit Clrk & Lane Ordinance Updates
01- 507-303	Education/Meetings & Travel	2,000	Permit Clrk & Lane
01- 507-305	Postage	250	estimate
01- 507-306	Office Supplies	800	estimate
01- 507-307	Printing & Stationary	1,000	estimate
01- 507-308	Supplies & Equipment/General	4,000	copier; printer supplies
01- 507-314	Misc.	0	
01- 507-331	Street Lighting	0	moved to 511-331
	Total Operations	11,050	\$0
	Maintenance		
01- 507-601	Maintenance - Contracts	18,561	Terry's Contract - 10% exp 12/31/18
01- 507-606	Maintenance - Vehicles	4,000	Building Official's vehicle - age??
01- 507-607	Gasoline - Vehicles	7,000	Bld official & Maint. Trk
01- 507-610	Fogging, Chemicals & Humane	9,000	HC Auditor (animal intake); Fogging \$100/each
01- 507-611	Garbage Collection	170,920	\$24.03 x 540 + 3%; + Memorial Groves
01- 507-612	Recycling Collection	20,570	\$5.88 x 283 customers - expires 12/31/18 + 3%
01- 507-613	Maintenance - Drainage	100,000	small maintenace projects
	Total Maintenance	330,051	(\$6,034)
	Capital		
01- 507-807	Equipment	36,400	Traffic Signal Control & Cabinet
01- 507-808	Vehicles/City	55,000	2 New Vehciles - Bld Official 25K & Maint. Trk 30K
01- 507-850	Infrastructure-Str/Drainage/Flood	161,754	Infrastructure- Street/Drainage/Flood
	Total Capital	253,154	(\$143,836)
	TOTAL PUBLIC WORKS EXP.	803,145	(\$133,170)
	08- Community Relations		
	Operations		
01- 508-317	Election	5,500	
01- 508-319	Christmas Open House	7,000	
01- 508-320	Public Relations	1,000	HVPD Open House
01- 508-321	Villages Independence Festival	6,000	contribution, float & parade vehicle
01- 508-322	Library Support	2,500	
	TOTAL COMMUNITY RELATIONS EXP.	22,000	\$2,000
	09- Prof./Contract Services		
	Operations		

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ACCT #	DESCRIPTION	PROPOSED 2018 Budget	Comments - 2018
01- 509-323	Plan Checking & Inspections	70,000	Electric & Bld Insp., Health Insp.,
01- 509-324	Legal	30,000	Johnson, Petrov; budget filings, HCN notices
01- 509-325	Audit & Bookkeeping	19,995	per bid thru 12/31/2016 audit
01- 509-326	Tax Assessing & Collection	8,825	SBISD Tax Collection expires 08/31/19
01- 509-327	Harris Co. Appraisal District	17,600	HCAD w/ 4.99% increase
01- 509-328	Computer Services	50,000	Website 5K & Accutek 45K
01- 509-335	Consultants	42,000	City Engineers 20K, Village Ins. 7K , MS4 15K
TOTAL PROF./SERVICES EXP.		238,420	\$2,765
11- Mitigation/Traffic			
Personnel			
01- 511-101	Salaries	412,940	3% incr. + STEP and adding 1 officer
01- 511-102	Overtime	18,000	Melissa, Diana, p/t
01- 511-103	Longevity Pay	4,850	\$5/per yr - per personnel manual
01- 511-104	Educational/Salary Adjust	20,840	certificate pay
01- 511-105	Payroll Taxes	34,940	Medicare
01- 511-106	Group Health & Life Insurance	76,250	15% increase based on VFD est
01- 511-107	Dental Insurance	2,270	15% increase based on VFD est
01- 511-108	Workers Compensation	9,860	TML Coverage
01- 511-110	Retirement Contribution	33,940	2017 rate 7.37% - 2018 rate 7.50%
01- 511-112	Special Child Safety Overtime	0	
01- 511-113	Special Security Overtime	0	
Total Personnel		613,890	\$126,940
Operations			
01- 511-331	Street Lighting	20,600	electric + 3% (moved from 507-331)
Total Operations		20,600	\$600
Maintenance			
01- 511-601	Maintenance Contracts	129,926	Terry's Contract 70% exp 12/31/18
Total Maintenance		129,926	(\$0)
Capital			
01- 511-701	Right of Way / Streets	96,800	TXDOT (I-10 Noise) \$46,800 x 5 yrs - 2020 + 50K
01- 511-702	Hike & Bike	5,000	estimate
01- 511-801	City Landscaping	12,500	1/2 Beautification
01- 511-808	Police Vehicles/Equipment	60,000	1 Detective Unit & 1 Patrol Unit
01- 511-809	Vehicles/City	0	
Total Capital		174,300	(\$136,324)
TOTAL MITIGATION/TRAFFIC EXP.		938,716	(\$8,784)
Reserve			
	Operating Reserve	179,892	see Equipment/Vehicle Reserve Schedule
	Child Safety Reserve	(36,400)	
TOTAL RESERVES		143,492	\$143,492
TOTAL GENERAL FUND EXPENDITURES		6,302,260	\$630,976
REVENUE OVER/(UNDER) EXP.		0	

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ACCT #	DESCRIPTION	PROPOSED 2018 Budget	Comments - 2018
Police Seizure Fund			
Revenues			
03	4-302 Misc.	0	
03	4-601 Interest Income	0	
03	4-701 Awarded Seizure Income	3,000	
TOTAL POLICE SEIZURE FUND REV.		3,000	
Expenditures			
03	510-807 Capital - Police Equipment	3,000	
TOTAL POLICE SEIZURE EXP.		3,000	
REVENUE OVER/(UNDER) EXP.		0	
Debt Service Fund			
Revenues			
04	4-101 Ad Valorem Property Taxes	439,235	Proposed Rate: M&O .237500; I&S .042221 = .279721
04	4-105 Ad Valorem Prior Yr Prop. Tax	0	
04	4-106 Ad Valorem Penalty & Interest	0	
04	4-601 Interest Income	1,003	
TOTAL DEBT SRV REVENUES		440,238	
Expenditures			
04	501-901 Debt Interest Expense	129,238	Srs 2012 thru 9/1/22 Srs 2014 thru 12/31/34
04	501-902 Debt Bond Principal Expense	310,000	Srs 2012 thru 9/1/22 Srs 2014 thru 12/31/34
04	501-903 Paying Agent Fees	1,000	
TOTAL DEBT SRV EXP.		440,238	
REVENUE OVER/(UNDER) EXP.		0	Covering shortfall = Debt Srv unencumbered funds
Congestion / Traffic			
Revenues			
07	4-302 Misc.	947,500	50% of Sales Tax - per agreement
07	4-601 Interest Income	135	
TOTAL CONGESTION/TRAFFIC REV.		947,635	
Expenditures			
07	501-314 Misc.	947,635	
TOTAL CONGESTION/TRAFFIC EXP.		947,635	
REVENUE OVER/(UNDER) EXP.		0	